

FINANCE COMMITTEE MINUTES

The February 16, 2012 meeting of the Orleans Finance Committee was convened by Chairman Ms. Gwen Holden-Kelly at 7:00 p.m. in the Nauset Room of the Orleans' Town Hall. Present constituting a quorum were Members Mr. Mark Carron, Mr. Dale Fuller, Mr. Larry Hayward, Mr. John Hodgson, Mr. Paul Rooker and Mr. William Weil. Members absent were Mr. Ed Barr and Mr. Rick Sigel.

Guests:

Mr. John Fuller, Selectmen liaison
Mr. Mark Budnick, Orleans Highway Department Manager

Public Comment

None

FY13 Highway Department Budget Review 02:11 on Video Tape

Chairman Ms. Gwen Holden-Kelly introduced Mr. Mark Budnick. Mr. Mark Carron stated that he had interviewed Mr. Budnick concerning budget items 294 Tree, 421 Highway, 423 Snow Removal, and 431 Transfer Departments. Mr. Budnick began with the Tree department and stated that the AmeriCorps volunteers were very instrumental in helping the department with tree/brush removal projects throughout the town at no cost to the town. Mr. Dale Fuller asked why the union manager longevity pay is the same as last year and Mr. Budnick said he would check into that and let us know if that is an error.

Next Mr. Budnick spoke about the Highway department's additional expenditures for FY13 which included \$1,700 for new Public Works Management software. He is going to try the software out and mentioned it could be used in other departments in town. This has already been done successfully in other towns. Other expenditures were \$12,000 to replace a pavement saw and purchase two ground speed sander controllers which can be used for sand/salt and liquid dispensing and finally \$130,000 needed to replace a 2001 Dump Truck. A question was raised as to whether Mr. Budnick can use other department's employees to help with projects and he stated only for natural disasters and snow removal due to the union contracts. It was noted that \$32,000 has been placed in the FY13 budget for engineering which was the same amount in the FY12 budget of which only \$1,200 has been spent. Mr. Budnick stated the FY12 money was allocated for mapping the street drainage projects. He informed the committee that his employee who worked on this project was deployed to the Middle East for a year so the FY12 money will be combined with the FY13 money and used not only to do the mapping but also to hire a consultant firm to develop a priority schedule of waste water drainage projects which will be required by the EPA within the year.



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Mr. Budnick then reviewed the snow removal budget and noted that the maintenance supplies budget was increased by \$21,200 to reflect a more accurate budget expense by using a five year average. Question arose concerning the use of liquid application versus sand/salt and asked Mr. Budnick why we don't try to retrofit one truck for liquid dispensing on a trial basis. Mr. Budnick stated that the real issue is the lack of a storage tank for the liquid chemical which can only be delivered in bulk amounts. Another issue is the use of a vehicle wash to help the longevity of our equipment. It was stated that the vehicle wash in the Parks department has been shut down due to insufficient control of the waste runoff. Ms. Holden-Kelly asked that Mr. Budnick supply the committee with more details including the Eco benefits of not using salt by this spring so we may make recommendations to the Board of Selectmen.

Mr. Budnick then spoke about the transfer station and noted that there was an increase of \$9,355 for hazardous material disposal mainly due to the increase of TV's being turned in. However due to the fees for hazardous waste disposal the charges are covered. A recommendation was made to post a sign stating that recycled goods do not cost the town any money whereas regular refuse does.

Approval of Minutes 90:32 on Video Tape

On a motion made by Mr. Weil, seconded by Mr. Carron, the minutes of the February 9th Finance Committee meeting was approved 5-0-2 with Mr. Rooker and Mr. D. Fuller abstaining.

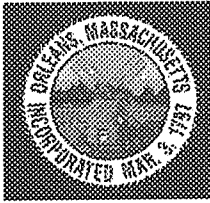
On a motion made by Mr. Weil, seconded by Mr. Carron, the minutes of the February 15th Finance/BOS CIP Hearing was approved 7-0-0.

Review of Upcoming Meetings: 92:15 on Video Tape

Ms. Holden-Kelly stated that the joint meeting with the BOS and FINCOM to review the school budget will be held on Feb. 29th at about 7:00PM and the public hearing with the BOS to review the FY13 budget has been rescheduled to March 14th.

Review of the Joint FINCOM/BOS CIP Hearing 94.20 on Video Tape

The committee had a lengthy discussion about the CIP hearing and suggested having a separate joint CIP public hearing with a facilitator next year. That way the hearing would start on time and there would be time to discuss the issues brought up by the public with the BOS. We also need to inform the public that the Finance committee does not author the CIP but only can make recommendations to the BOS. We also felt we should send a letter to the public thanking them for attending and especially to those citizens who took time to express their thoughts at the meeting.



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Other Business: *136.06 on Video Tape*

Ms. Holden-Kelly was advised that Snow's Library has an electronic counter at the front entrance that counts each time a person passes through. They divide the number in half to come up with the daily count. Ms. Holden-Kelly said the BOS did support our request for funding a secretary next year during January through March.

Mr. D. Fuller spoke about the bonding questions that were outstanding. He received answers to each one from Mr. John Kelly however it did raise another question as to where the borrowed money for property acquisitions used prior to receiving grant funds are listed in the budget.

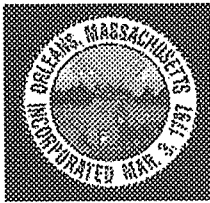
Mr. Paul Rooker, in speaking with Mr. Fulcher on having a tour of the former Gavigan and Hubler properties, Mr. Fulcher stated he is trying to schedule the BOS along with us to tour the properties. One of the larger budget expenses with the Hubler property concerns using the second floor which is optional. We are scheduled to review his budget items on February 23rd and can discuss this further at that time.

Mr. D. Fuller said in reviewing the mid-year receipts it appears we are in-line with what was budgeted and will review the status at the three quarter mark which usually shows a better picture of where we stand.

Boards, Committee and Department Reports: *152.46 on Video Tape*

Ms. Holden-Kelly reported that the BOS meeting on February 14th passed a motion to add an article for the May 2012 Annual Town meeting authorizing the taking of property assessments for easements and/or funds to purchase property on Aspinet Road in order to ensure town access to the beach. They also discussed the banner issues at Eldredge Park asking that the building department to look into if there is a need for them to approve such banners on the fences. On the February 15th public hearing the BOS discussed budget line items up to 690. They did discuss many issues that have to be considered concerning the waste water project such as traffic details, revitalization of the properties and the use of design engineering.

Mr. D. Fuller said the Board of Health has given their approval to the opening of the newly owned restaurant that once was the Cape Cup. Apparently the new owners will be having a similar menu as the previous owners but also are considering serving dinners. Mr. Barr had given notes to Ms. Holden-Kelly concerning the Water/Sewer Department meeting which he attended. The main issue is how the Water/Sewer Department will interface with the newly proposed Department of Works. Mr. Kelly is recommending the current employees stay on a full time basis. A decision whether or not to replace the water superintendent has been put on hold until April.



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Mr. Carron reported that at today's meeting of the Community Preservation Conservation Committee they approved the following recommendations: The Namskaket Road Community Housing/Open Space/Historic Preservation request from Habitat for Humanity in the amount of \$615,000, the Orleans Affordable Housing Trust for \$40,000, Archival Preservation III for continued funding for the glass plates and lantern program in the amount of \$7,000, the Odd Fellows Hall restoration Phase V plans and national registration fee in the amount of \$56,900, and the Fleck Property on Twinings Pond Acquisition II in the amount of \$120,000. Mr. Carron stated that the Twinings Pond property is valued at \$1,000,000 and the Open Space Committee will be requesting \$120,000 in an article at the next annual town meeting, \$300,000 being raised by the Conservation Trust with the remaining \$460,000 being donated by the property owners.

Mr. Hayward discussed the progress that the School Sustainability Committee has made. They came up with about thirty different concerns in the security/threats category and decided to focus on three of the most critical items which are technology, communications, and credibility. They also would like to develop a five year term plan for future committee's to work on.

Ms. Holden-Kelly attended the Renewal Energy meeting on February 9th and noted that their request to have a generic article for a solar panel project without mentioning firms is not allowed in their charter. They did request Mr. John Jannell to ask if there is a way they can submit an article or articles without having a company name mentioned.

New Business: 186:01 on Video Tape

Ms. Holden-Kelly stated that we will be meeting next week with Mr. Paul Fulcher and also reviewing the Harbor Master/Shellfish budget. Ms. Holden-Kelly asked Mr. Hayward to facilitate issues concerning the school budget at our next meeting so we are prepared for the Wednesday, Feb. 29, 2012, joint FinCom/BOS FY13 school budget meeting.

Adjournment: 188:47 on Video Tape

There being no further business before the committee the meeting was adjourned at 10:10 p.m.

Respectfully submitted

William Weil

Secretary

Next Meeting:

February 23, 2012 at 7:00 pm in the Nauset Room at the Town Office Building.